**Note:**

1. Please make sure you complete this Report related to each meeting for your Practical Project – Iteration 1 below.

2. Once completed, convert this content to readme.md (GitHub).

Practical Project - Iteration 3

Group Meeting Report

|  |  |
| --- | --- |
| Notice of Meeting and Agenda | DateTimeLocation |

|  |  |  |  |
| --- | --- | --- | --- |
|  | | | |
| Sponsor: | Noor Alani | Name of Group: | e.g. Group 1 |
| Group Lead: | Robby | Note taker: | Jim |
| **Attendees:** | Jim,Jerry,Sic,Robby | | |
| **Absent:** | None | | |
| **Please bring:** | Pens,notebooks,mobilephone | | |
| **Agenda items:** | 1. Improve environment quality 2. Less industry pollution 3. Use more green energy | | |

# Minutes

|  |  |  |  |
| --- | --- | --- | --- |
| Agenda Item 1: | Improve environment quality | Presenter: | Jim |

#### Discussion:

Environment is very vital.

#### Conclusions:

Let’s protect it.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Observe environment | Robby | 12.10.2021 |
| * Write survey | Sic | 12.11.2021 |
| * suggestion | Jerry | 12.12.2021 |

|  |  |  |  |
| --- | --- | --- | --- |
| Agenda Item 2: | Less industry pollution | Presenter: | Jerry |

#### Discussion:

Air is polluted

#### Conclusions:

Influence health

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * investigate ingredient | Jim | 12.13.2021 |
| * consist of pollution | Robby | 12.14.2021 |
| * how to solve | Sic | 12.15.2021 |

|  |  |  |  |
| --- | --- | --- | --- |
| Agenda Item 3: | Use more green energy | Presenter: | Robby |

#### Discussion:

Resource is limited on earth

#### Conclusions:

Green energy is environmental.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * survey of green enersy | Jim | 12.16.2021 |
| * maxium profit of green energy | Sic | 12.17.2021 |
| * appeal to people to use it | Jerry | 12.18.2021 |

# Other Information

#### Resources:

Git,gitub

#### Date of next meeting:

End.